

**RECORD OF PROCEEDINGS FOR THE
COLORADO RIVER FIRE PROTECTION DISTRICT
SPECIAL MEETING ON DISTRICT POLICY UPDATES
APRIL 30, 2024**

STATION 64, 775 CASTLE VALLEY BLVD., NEW CASTLE, CO 81647

The Special Meeting was called to order by Chairperson Lambert at 6:32 p.m.

ROLL CALL:

Board Members Present:

Alan Lambert, President
Addy Bristol, Vice President (Via Conference Call)
Dick Miller, Secretary
Adria Milton-Baker, Treasurer
Paige Haderlie, Director

Others Present:

Leif Sackett, Fire Chief
Scott Van Slyke, EMS/Training Division Chief
PJ Tillman, Administrative Director
Michelle Ferguson, Legal Counsel for the District (Via Conference Call)

ADDITIONS/DELETIONS/CHANGES TO THE AGENDA:

None.

PUBLIC COMMENT:

None.

NEW BUSINESS/ACTION ITEMS:

a. Fire Chief/Operations/Administration: Review and consider approval of various District Policies to be implemented through the Lexipol policy platform:

Fire Chief Sackett provided the Board with an introductory overview of the following proposed policies that have been developed through the Lexipol policy platform:

- Organizational Values and Chief Expectations
- Mission Statement
- Firefighter Code of Ethics
- 200 Organizational Structure
- 205 Electronic Mail
- 206 Administrative Communications
- 300 Incident Management

- 302 Fireground Accountability
- 324 Performance of Duties
- 503 Advance Health Care Directives
- 505 Controlled Substance Accountability
- 704 Information Technology Use
- 709 Photography and Electronic Imaging
- 916 Roadway Incident Safety
- 1012 Discrimination/Harassment
- 1013 Conduct and Behavior
- 1017 On-Duty Voting in Statewide Elections
- 1024 Workplace Violence
- 1031 Identification Cards
- ~~1043 Nepotism and Conflicting Relationships~~
- 1044 Member Speech Expression and Social Networking

Vice President Bristol asked about, and a discussion ensued regarding, the numerical order and relevance of the policies. The concern was whether a policy in the 10XX series could be deemed less important than one in the 2XX series listed at the top of the Lexipol policy index. In addition, how could the various policies be re-distributed in order of importance?

Discussion regarding the numbering continued. Attorney Ferguson raised concerns about the possibility of reorganizing and renumbering the policies and suggested that the Board consider using the standard numbering system as presented by Lexipol. Director Haderlie also expressed concern about rearranging policies should a member of CRFPD also work for, or previously worked for, another fire district that utilizes Lexipol as its policy platform and the potential of confusing where a specific policy is in one fire district's system versus another fire district's system.

Director Haderlie made a motion, seconded by Secretary Miller, to approve all policies as presented. The motion passed unanimously. Chief Sackett was asked to confirm flexibility with Lexipol for policy section ordering as a future discussion. Fire Chief Sackett will update the Board with his findings at the next meeting on May 14, 2024.

Administrative Director Tillman suggested that, in the future, chief staff could present additional policies for approval under the monthly consent agenda rather than holding additional special meetings. EMS/Training Chief Van Slyke added that this approach would help expedite upcoming policy processing, all of which will have undergone battalion chief and higher review, as well as legal edits and review. Any items that needed further discussion could be pulled from the consent agenda. The Board members had no objections, and President Lambert agreed this would be beneficial.

Chairperson Lambert thanked everyone for attending the special meeting and expressed appreciation for their participation.

Chairperson Lambert reminded everyone that the next regular Board meeting will be on Tuesday, May 14th at 6:30 PM, preceded by the Pension Advisory board meeting at 6:00 PM, at Station 41, 1850 Railroad Ave., Rifle, CO.

ADJOURNMENT:

There being no other business to come before the Board, Chairperson Lambert adjourned the Special Meeting at 7:13 p.m.

APPROVAL:

The foregoing Minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Colorado River Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Date: 5/14/24

Sh. M. Lambert

Date: 14 May 24

Abigail